

84) REGULAR BOARD MEETING, TOWN OF PIERCEFIELD, May 11, 2023 **DRAFT**

85) A regular board meeting of the Town of Piercefield was held on May 11, 2023 at 7:30 PM at the Piercefield Town Hall with the following members present:

Acting Supervisor Joe Denis

Councilmember Gina Sarazen

Councilmember Carol Dimond

Councilmember Karl Pryce

OTHERS PRESENT: Town Clerk Christielee Geiger, Deputy Town Clerk Paige Phillips, Undersheriff Sean O'Brian, Town Historian Lenny Indellicati.

86) Pledge of Allegiance

The meeting was opened with the Pledge of Allegiance led by Acting Supervisor Joe Denis.

87) Approval of Minutes

On a motion by Acting Supervisor Joe Denis, seconded by Councilmember Carol Dimond, the minutes of April 13, 2023 as presented by the Town Clerk. AYES: Acting Supervisor Denis, Councilmembers Dimond, Sarazen, Pryce. NAYS: 0

88) Monies Received

General

Sales Tax 2nd Quarter \$41,384.83

Court Fines \$1,340.00

Vital Stats \$100.00

Dog Fees \$4.50

Transfer Station \$1,144.00

Highway

Sales Tax 2nd Quarter \$41,384.83

Winter Maintenance \$1,169.24

Privilege of Floor

89) Sheriff for Candidate

Sean O'Brian Undersheriff for St Lawrence County, came to discuss to the Town of Piercefield why he would make the right choice if elected for 2023 St Lawrence County Sheriff. He left his card with ways to contact him and encourages those with questions or concerns reach out.

90) Opening the Town Museum

Town Historian Lenny Indellicati came to inquire when he should open the Town Museum this year. The Board left days/hours for his personal discretion, but requested the museum to open by June 1st and remain open throughout the summer. If anyone would like to visit the Town Museum, please reach out to Mr. Indellicati to make an appointment. 518-554-1035.

91) Lighting District

Lenny Indellicati also brought up to the Board his concern for the lack of lighting in front of the Post Office. His biggest argument was safety and would like to see the Town install a light on the post already established there. The Board explained to Mr. Indellicati that the Piercefield Lighting District, would have to come together to approve the additional light. For it is the Lighting Districts responsibility to share the obligation of payment for work as well as usage cost of the lights. Acting Supervisor Joe Denis said he would call National Grid to seek information about what additional costs it would be for the town to receive another light. Councilmember Karl Pryce suggested that Mr. Indellicati speak with the postal service about installing an LED light that is on a motion sensor. This would take care of lighting for the safety concern and not add cost to the Lighting District.

92) Highway

Highway Superintendent Jay Rust was unable to make this month's meeting. Acting Supervisor Joe Denis presented The Board with a ticket (fine) Piercefield received for the Conifer Water System for the lack of proper capping and a draining system. The matter will be resolved when Piercefield can provide confirmation that a NYS Welder has fixed and inspected the work completed.

Superintendent Jay Rust mentioned finding a welder, possibly help from the Town of Tupper Lake. This business must be taken care of by June 1st, 2023.

Highway Superintendent Jay Rust requested to attend the Superintendent School in Ithaca, NY. The cost for the Early Bird Special is \$125.00. On a motion by Councilmember Gina Sarazen, seconded by Councilmember Carol Dimond. AYES: Acting Supervisor Denis, Councilmembers Dimond, Sarazen, Pryce. NAYS: 0

Acting Supervisor Joe Denis will look into the Towns buying and bidding purchases through the state as Bill Dashnaw informed the town that ALL purchased items need to go through the bidding process, which also includes state purchases. He will inform The Town Board and Superintendent Jay Rust his findings. Mr. Dashnaw also made a mention about the Towns Spend Highway Funds, this paperwork is filled out in January each year by the Superintendent. It also requires the amount of money planned to spend on each road, in relation to CHIPS funds. No CHIPS funds should be rolled over year after year, unless the money allocated was not spent completely per this form.

Old Business

- 93) SAM
- SAM stands for the System for Award Management; this is a structure that was a suggested resource that we as a town utilize when purchasing items under a loan. Councilmember Karl Pryce asked how the process in finding our current account was going. The Town Clerk, Christielee Geiger explained that most of the information from our already standing SAM account is under our previous Bookkeepers name/information. In order to change ANYTHING within an account, the town must start the process over from scratch. Though it is unneeded as of now The Town Board agreed it is a process we should begin, so we have it established and ready for when the time comes to use it.

New Business

- 94) Increase the Cost of Building Permits
- The Town’s Code Enforcement Officer, Nick Snyder suggested to The Town Board that Piercefield raises the cost of building permits by double from the current pricing guideline. When comparing our costs to other towns our size, Piercefield is drastically lower. The town’s permits have not been increased in many years and as the cost of doing business goes up, our prices should correlate. The Town Board had discussions on this matter and decided to raise the building permit cost by 50% for this year. The Code Enforcement Officer will be made aware of these changes and will update the permit forms accordingly. If you have any questions about obtaining a building permit or the process/cost, please call our Code Enforcement Officer, Nick Snyder at 318-854-3953.

- 95) Budget Transfer
- RESOLUTION NO. 21- 5-2023
- DATED: May 11, 2023
- RESOLUTION AUTHORIZING THE TRANSFER OF MONEY IN THE 2023 BUDGET

WHEREAS, the Town of Piercefield needs to transfer money in the 2023 Budget because of increased expenditures, NOW, THEREFORE, BE IT RESOLVED that the following transfers be made in the 2023 budget:

Highway Fun					
Transfer From	Description	Amount	Transfer To	Description	Amount
51124.03	Permanent Improvements	\$73,050.61	51302.03	Machinery EQ	\$73,050.61
	Total	\$73,050.61		Total	\$73,050.61

A motion to adopt the foregoing Resolution was made by Acting Supervisor Joe Denis and seconded by Councilmember Carol Dimond. The following each voted in favor of the Resolution: Acting Supervisor Joe Denis, Councilmember Dimond, Pryce, Sarazen NAYS: 0

- 96) Budget Amendment
- RESOLUTION NO. 22-05-2023
- DATED: May 11, 2023
- RESOLUTION TO AUTHORIZE AMENDMENT OF THE 2023 Highway FUND BUDGET

WHEREAS, the Town of Piercefield needs to amend the 2023 General Fund Budget because of increased expenditures and increased revenues,

NOW, THEREFORE, BE IT RESOLVED that the following changes be made to the 2023 budget:
Increase the revenues and increase the expenditures by the attached spreadsheet

General					
Budget Amendment to increase the Revenue and increase the Appropriation					
Increase			Increase		
3501.03	NYS CHIPS	\$181,943.80	51124.03	Permanent Improvements	\$181,943.80
	Total			Total	

A motion to adopt the foregoing Resolution was made by Councilmember Karl Pryce and seconded by Councilmember Carol Dimond. The following each voted in favor of the Resolution: Acting Supervisor Joe Denis, Councilmember Dimond, Pryce, Sarazen NAYS: 0

- 97) Summer Mowing Help
Superintendent Jay Rust requested to hire additional help in the summer months, for mowing and other odd jobs. The Town Board approved him to hire someone for the months of May, June, July and August. Town Clerk, Christielee Geiger will put an ad in the paper, and The Board will leave the hiring process/decision making up to Superintendent Jay Rust. On a motion by Councilmember Carol Dimond seconded by Acting Supervisor Joe Denis. AYES: Acting Supervisor Denis, Councilmembers Sarazen, Pryce Dimond NAYS: 0.
- 98) Cemetery Committee
Carrie Riley has been donating her time and resources to spruce up the Gale Cemetery. She requested to be put on the Cemetery Committee, current member Linda Pickering was happy to step down for Carrie to fill her position. On a motion by Councilmember Gina Sarazen, seconded by Councilmember Carol Dimond, Carrie Riley be appointed as Cemetery Committee Member. AYES: Acting Supervisor Denis, Councilmembers Sarazen, Pryce, Dimond NAYS: 0.
- 99) Piercefield Beach
Councilmember Gina Sarazen brought up to The Town Board some troubles she has seen at the Piercefield Beach. Including but not limited to; vandalism, such as broken glass and garage littering the shore and filling the outhouse, late night partying and parking. Solutions she suggested would include: actively checking the beach for garbage, managing or getting rid of the outhouse, proper signage or a gate put up so vehicles can’t park past a certain point, filling the beach area with vehicles, signage explaining rules and regulations which The Town Board must rewrite since the current regulations are outdated. This discussion has been tabled until next month.
- 100) Payment of Bills
On a motion by Councilmember Carol Dimond seconded by Councilmember Karl Pryce, the following payments be approved AYES: Acting Supervisor Denis, Councilmembers Dimond, Sarazen, Pryce. NAYS: 0

General Fund:	\$15,879.38
Highway Fund:	\$94,094.01
Lighting District	\$305.89
Conifer Water:	\$582.12
Piercefield Water:	\$726.72
Trust & Agency Fund	\$8,820.96
Total	\$120,409.08
- 101) Approval of Town Clerk Monthly Reports
On a motion by Councilmember Gina Sarazen, seconded by Councilmember Karl Pryce, the Clerk Reports for April 2023 be approved: AYES: Acting Supervisor Denis, Councilmembers Dimond, Sarazen, Pryce. NAYS: 0
- 102) Adjournment
On a motion by Councilmember Karl Pryce, seconded by Acting Supervisor Joe Denis, the meeting was adjourned at 8:01 pm. Next regular meeting Thursday, June 8, 2023 at 7:30pm.