

44) REGULAR BOARD MEETING, TOWN OF PIERCEFIELD, March 14,2024 **DRAFT**

45) Roll Call

<b>Board Members</b>	Present	Absent	<b>Town Officials</b>	Present	Absent
Supervisor Joe Denis	X		Town Clerk, Paige Phillips	X	
Councilmember Carol Dimond	X		Highway Superintendent, Jay Rust	X	
Councilmember Gina Sarazen	X		Bookkeeper, Linda Pickering		X
Councilmember Angela Rust	X				
Councilmember Tom Snye		X			

**Guests:** Piercefield resident Leo Sarazen.

46) Pledge of Allegiance

The meeting was opened with the Pledge of Allegiance led by Town Supervisor Joe Denis.

47) Approval of Minutes

On a motion by Councilmember Gina Sarazen, seconded by Councilmember Carol Dimond, the minutes of February 8, 2024 as presented by the Town Clerk be approved. AYES: Supervisor Denis, Councilmembers Dimond, Sarazen, Rust. NAYS: 0

48) Monies Received

Refuse &Garbage	\$1,178.00
Insurance recovery	\$131.68
Fines, Forfeits of Bail	\$454.00

**Privilege of Floor**

- 49) Highway Superintendent Jay Rust reported that the Highway Department has been working on cutting brush on the Mt Arab road. He also said the Highway Department is doing what they can to improve the gravel roads. With the sudden change in weather some of the roads are nearly impossible to drive on. They have been able to lay cob rock in some areas, but considering the weight of the dump trucks they will have to wait for the roads to dry out before they can do more work. Jay requested approval to purchase 2 pallets of cold patch from Taylor Supply. The cold patch is used to fix potholes or small problem areas on the road until it can fixed permanently. The cost is \$1,019.97 per pallet. On a motion by Supervisor Joe Denis seconded by Councilmember Carol Dimond the purchase of cold patch be approved. AYES: Supervisor Denis, Councilmembers Dimond, Sarazen, Rust NAYS: -0-

**Old Business**

50) Water Line Break

Town Attorney Kirk Gagnier relayed the message that The Town would only accept the full payment amount for the water line break in Conifer. No payment has been received yet.

51) Spend Highway Fund

In order to have funds appropriately allocated in the agreement, Highway Superintendent Jay Rust is waiting to see how much the town will be receiving for CHIPS before he submits how and where the money will be spent. Jay did mention that he would like to dig up more of the Mt Arab road this year and lay down gravel to get it prepped for blacktopping. He would also like to lay more gravel on Massawepie, Gull Pond, and Setting Pole Dam Road. Town Clerk will update when the information is received.

**New Business**

52) Second Notice Fee

**RESOLUTION NO.: 03-12-2024**

**Dated: March 14, 2024**

**RESOLUTION AUTHORIZING A \$2.00 SECOND NOTICE CHARGE ON UNPAID TAXES**

**RESOLVED**, that the Town Board of the Town of Piercefield authorizes a \$2.00 charge for a second notice to be mailed to each owner of real property in the Town of Piercefield upon which taxes remain unpaid on the tax roll, and be it further

**RESOLVED**, that second notices are to be mailed at the end of April before the tax collector's warrant expires, and be it further

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**RESOLVED**, that the Town Tax Collector forward a copy of this Resolution to the St. Lawrence County Treasurer.

A motion to adopt the foregoing Resolution was made by Councilmember Angela Rust and seconded by Councilmember Gina Sarazen. The following each voted in favor of the Resolution: Town Supervisor Joe Denis, Councilmember Gina Sarazen, Councilmember Carol Dimond, and Councilmember Angela Rust.  
NAYS:

53) Mowing Contract

**RESOLUTION NO. 03-13-2024**

**DATED: March 14, 2024**

**ST. LAWRENCE COUNTY DEPARTMENT OF HIGHWAYS  
MOWING CONTRACT WITH THE TOWN OF PIERCEFIELD**

This contract made the 14th day of March 2024 by and between the Town of Piercefield hereinafter called the "Town" and St. Lawrence County Highway Department, hereinafter called the "County".

**ARTICLE 1 - SCOPE OF WORK**

The Town shall furnish all of the equipment and perform all of the work described in the Project Specifications attached.

**ARTICLE 2 - TIME OF COMPLETION**

The work to be performed under this contract shall be commenced within ten days after receipt of "Notice to Proceed" and shall be completed by September 15,2024.

**ARTICLE 3 - THE CONTRACT SUM**

The County shall pay the Town for performance of the Contract in current funds at the rate of \$320.00 per mile for 2.35 miles equaling Seven hundred fifty two (\$752.00) upon completion of the work and submission of a properly certified invoice.

Upon receipt of notice that the work is ready for final inspection and acceptance, the County will promptly make such inspection, and when it finds the work acceptable under the contract and the contract fully performed, it shall promptly approve payment for the entire amount due the Town.

The making and acceptance of the final payment shall constitute a waiver of all claims by the County, except those arising from unsettled liens, from faulty work appearing after payment or from requirements of the specifications, and of all claims by the Town except those previously made and still unsettled.

A motion to adopt the foregoing Resolution was made by Councilmember Angela Rust and seconded by Town Supervisor Joe Denis. The following each voted in favor of the Resolution: Town Supervisor Joe Denis, Councilmembers Sarazen, Dimond, Rust. NAYS:0

54) Elections

Up for election in November 2024 in Piercefield: 1 Councilmember position to complete an unexpired term. A notice has been placed on the Town website ([www.piercefield.org](http://www.piercefield.org)). Anyone interested should call the St. Lawrence County Board of Elections at 315-379-2202 for instructions on how to proceed.

55) ADK Park Review Board

The Adirondack Park Review Board sent a request of authorization to the Piercefield Town Board to pay the sum of \$300.00 for the services of the Review Board. The Piercefield Town Board reviewed the request; however, it was not discussed in the 2024 Town Budget so the request for the sum \$300.00 was denied.

56) BAR Appointment

**RESOLUTION NO.: 03-14-2024**

**Dated: March 14, 2024**

**Board of Assessment Review Appointment**

**WHEREAS**, there is a vacant seat on the Board of Assessment Review

**WHEREAS**, we, the Town Board of the Town of Piercefield hereby appoint Kate Bencze to fill vacant seat on the Board of Assessment Review, now therefore be it

**RESOLVED**, that we the Town Board of the Town of Piercefield approve the appointment of Kate Bencze as a member on the Board of Assessment Review, Term to begin 3/14/24 and end 9/30/29

On a motion by Councilmember Gina Sarazen, seconded by Supervisor Joe Denis, Kate Bencze be appointed to fill the vacant Board of Assessment Review position. All in favor to appoint Kate Bencze term ending 9/30/29. AYES: Supervisor Denis, Councilmembers Sarazen, Dimond, and Rust NAYS: 0.

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57) Ceiling Repair

Councilmember Gina Sarazen asked what the Boards thoughts are on repairing the ceiling in the youth center. Town Supervisor Joe Denis would like to wait until the youth center is closed for the season before the town has someone come in to do any work. It is going to be a lengthy project and space will be needed for the contractor to set up a work area. Will revisit the topic when the youth center is closed down for the season.

58) Bathroom Sink

Councilmember Gina Sarazen asked if having a utility sink in the upstairs bathroom would be a possibility. This would make it easier to clean upstairs. As of now, it is not possible to fill a bucket of water from the sink that is currently in the bathroom. Highway Superintendent Jay Rust does not believe there is enough room in the bathroom for a utility sink; He suggests installing a hose bib. Jay wants the cleaners to be made aware if they agree to install a hose bib, the water from the bucket still cannot be dumped down the sink. Councilmember Gina Sarazen will relay the message and the Highway Department will install a hose bib attachment in the upstairs bathroom.

59) Payment of Bills

On a motion by Councilmember Carol Dimond, seconded by Councilmember Angela Rust the following payments be approved AYES: Supervisor Denis, Councilmembers Dimond, Sarazen, Rust NAYS: 0

General Fund:	\$12,883.08
Highway Fund:	\$36,857.98
Lighting District	\$376.95
Conifer Water:	\$962.62
Piercefield Water:	\$1,403.12
Trust and Agency	\$11,0070.05
<b>Total</b>	<b>\$63,490.80</b>

60) Approval of Town Clerk Monthly Reports

On a motion by Councilmember Gina Sarazen, seconded by Supervisor Joe Denis, the Clerk Reports for February 2024 be approved: AYES: Supervisor Denis, Councilmembers Dimond, Sarazen, Rust. NAYS: 0

61) Adjournment

On a motion by Councilmember Gina Sarazen, seconded by Supervisor Joe Denis, the meeting was adjourned at 8:04 pm. Next regular meeting will be held on Thursday, April 11, 2024 at 7:30pm.

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Paige Phillips, Town Clerk

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Date Approved