

209)

Roll Call

Board Members	Present	Excused	Town Officials	Present	Excused
Councilmember/Deputy Supervisor Carol Dimond	X		Town Clerk, Paige Phillips	X	
Councilmember Gina Sarazen	X		Highway Superintendent, Jay Rust	X	
Councilmember Angela Rust	X				
Councilmember Thomas Snye		X			

Guests: Karen Brownell, Leo Sarazen, Patricia Reandeau, John LaHart

210)

Pledge of Allegiance

The meeting was opened with the Pledge of Allegiance led by Deputy Town Supervisor Carol Dimond.

211)

Public Hearing

Deputy Town Supervisor Carol Dimond convened a public hearing at 7:00pm on the preliminary budget.

Patricia Reandeau voiced her concerns in regards to the funding for the youth center. Councilmember Angela Rust emphasized the numbers were based off past expenditures ensuring they did not budget less than what had been spent in previous years. Their salary was based off opening for 4 hours per week when approved in September that the center would open under a trial basis. The Board was also faced with the uncertainty of whether the town would have an individual to take on the role of youth center coordinator.

John LaHart wanted to confirm the amount designated for the Fire Department which was set at \$25,000.

The Public Hearing was closed at 7:24pm

212)

Approval of Minutes

On a motion by Deputy Town Supervisor Carol Dimond, seconded by Councilmember Gina Sarazen, the minutes of October 9, 2025 as presented by the Town Clerk be approved AYES: Deputy Town Supervisor Dimond, Councilmembers Sarazen, and Rust. NAYS: 0

213)

Monies Received

Refuse & Garbage	\$685.00
Licenses&Permits	\$416.25
Non-property Tax	\$90,144.54
Insurance Recovery	\$330.32

Privilege of Floor

214)

Highway Report

Highway Superintendent Jay Rust reported the new loader should be delivered Friday November 7th. Deputy Town Supervisor Carol Dimond asked for confirmation on when CHIPS money should be reimbursed. The reimbursement day is December 16,2025. There was an issue one weekend with a water shut off and Jay was not contacted. Jay emphasized the importance of him being contacted anytime there is an emergency in regards to the highway department. The Town Clerk will update the contact list for all town officials to avoid this issue. Jay requested the Town Clerk to contact the Tupper Lake Free Press to post an add for the winter parking ban.

215)

Code Enforcement Officer Report

Issued Building Permits:1
Site Inspections: 7
Calls of non-complaints: 32
Deputy Town Supervisor Carol Dimond provided Nicholas with the code report she obtained from the Tupper Lake Free Press in hopes to get a more detailed report from him in the future. Carol followed up on the concerns presented at last months meeting. Nicholas would need official complaints to take action against the properties in town that are not being properly maintained.

Old Business

216)

Conifer Speed Study

The Town Clerk reached out to the NYS DOT concerning the modification of the speed limit on roads owned by the town. She was informed that, despite Main Street, Circle Drive, and North Street in Conifer being town owned roads, a speed study conducted by NYS DOT is still necessary. The

208) REGULAR BOARD MEETING, TOWN OF PIERCEFIELD, November 6,2025 **DRAFT**

Town Clerk has submitted the required documentation to the County Highway Superintendent, who supports the speed study and will submit the request to the state.

217) Youth Center

Patricia Reandeau has agreed to keep the position as youth center coordinator but the youth center needs to be cleaned before it can open. Conifer resident John LaHart has volunteered his time to help clean the youth center contingent upon an opening date.

New Business

218) Adopt Budget

RESOLUTION NO.: 37-11-2025

DATED: NOVEMBER 6, 2025

The total amount to be raised by taxes for the year 2026 is \$495,098.00.

BE IT KNOWN that the Town Board of the Town of Piercefield, St Lawrence County, New York, met at the time and place specified in the Notice of Public Hearing on the Preliminary Budget for the year 2026 and heard all persons desiring to be heard thereon. Now therefore be it

RESOLVED, that the Town Clerk shall prepare and deliver a certified copy of the adopted 2026 budget to the Town Supervisor of the Town of Piercefield and another to the Real Property Tax Office of the County of St. Lawrence, and be it further

RESOLVED, that the Town Clerk shall cause the adopted 2026 budget in detail to be entered into the book of the official minutes of the Town Board of the Town of Piercefield and on the official website at www.piercefield.org, and be it further

RESOLVED, that the Town Clerk shall also send certified copies of the adopted 2026 budget to Blue Line Insurance.

On a motion by Councilmember Angela Rust, seconded by Deputy Town Supervisor Carol Dimond, the following resolution be adopted: AYES: Deputy Town Supervisor Dimond, Councilmembers Sarazen and Rust NAYS: 0 Adopted.

219) Water Relevy

RESOLUTION NO.: 36-11-2025

DATED: NOVEMBER 6, 2025

RESOLUTION AUTHORIZING UNPAID PIERCEFIELD AND CONIFER WATER DISTRICT USER CHARGES TO BE RE-LEVIED

RESOLVED, the Town Board of the Town of Piercefield authorizes the unpaid Piercefield and Conifer Water District user charges including penalties to be re-levied onto the respective 2026 property tax bills, and be it further

RESOLVED, that the Real Property Tax Services Office be notified of same with attached listings of unpaid water charges of \$6,500.00, penalties of \$780.00, and unpaid other fees of \$100.00 for a combined total of \$7,380.00

A motion to adopt the foregoing Resolution was made by Councilmember Gina Sarazen and seconded by Deputy Town Supervisor Carol Dimond

The following each voted in favor of the Resolution: Deputy Town Supervisor Carol Dimond, Councilmembers Gina Sarazen and Carol Angela Rust.

220) Planning Board member

RESOLUTION NO.: 35-12-2025

Dated: November 6, 2025

PLANNING BOARD APPOINTMENT

WHEREAS, there is a vacant seat on the Planning Board Committee

WHEREAS, we, the Town Board of the Town of Piercefield hereby appoint John LaHart to fill the vacant seat on the Planning Board Committee, now therefore be it

RESOLVED, that we the Town Board of the Town of Piercefield approve the appointment of John LaHart as a member on the Planning Board, Term to begin 11/6/25 and end 12/31/30

On a motion by Councilmember Gina Sarazen, seconded by Councilmember Angela Rust, John LaHart be appointed to fill the vacant position on the Planning Board. All in favor to appoint John LaHart term ending 12/31/30. AYES: Deputy Town Supervisor Dimond, Councilmembers Sarazen, and Rust NAYS: 0.

221) Pay Slic Network

RESOLUTION No.: 38-11-2025

DATED: November 6, 2025

APPROVE PAYMENT OF SLIC NETWORK BILL

WHEREAS, the bill for Slic Network had not yet been received

RESOLVED, the Town Board approves to pay incoming Slic Network bill that was not received before the monthly meeting in order to avoid late fees.

A motion to adopt the foregoing Resolution was made by Deputy Town Supervisor Carol Dimond, seconded by Councilmember Gina Sarazen. The following each voted in favor of the Resolution: Deputy Town Supervisor Dimond, Councilmembers Sarazen and Rust. NAYS: 0 Approved:

222) Budget Transfers

RESOLUTION NO. 39-11-2025

DATED: November 6,2025

RESOLUTION AUTHORIZING THE TRANSFER OF MONEY IN THE 2025 BUDGET

WHEREAS, the Town of Piercefield needs to transfer money in the 2025 Budget because of increased expenditures,
NOW, THEREFORE, BE IT RESOLVED that the following transfers be made in the 2025 budget:

Piercefield Water					
Increase	Description	Amount	Decrease	Description	Amount
83404.13	PW CE	\$242.46	83402.13	PW EQ	\$242.46
	Total	\$242.46		Total	\$242.46

On a motion by Councilmember Gina Sarazen, seconded by Councilmember Angela Rust, resolution #39 be approved.:
AYES: Deputy Town Supervisor Dimond, Councilmembers, Rust and Sarazen NAYS: 0 Approved.

RESOLUTION NO. 40-11-2025

DATED: November 6,2025

RESOLUTION AUTHORIZING THE TRANSFER OF MONEY IN THE 2025 BUDGET

WHEREAS, the Town of Piercefield needs to transfer money in the 2025 Budget because of increased expenditures,
NOW, THEREFORE, BE IT RESOLVED that the following transfers be made in the 2025 budget:

General					
Increase	Description	Amount	Decrease	Description	Amount
71101.01	Parks Mt Arab	\$2,262.51	19904.01	Contingency	\$3,051.61.00
81604.01	Refuse CE	\$789.10			
	Total	\$3,051.61		Total	\$3,051.61

On a motion by Councilmember Gina Sarazen, seconded by Councilmember Angela Rust, resolution #40 be approved.:
AYES: Deputy Town Supervisor Dimond, Councilmembers, Rust and Sarazen. NAYS: 0 Approved.

RESOLUTION NO. 41-11-2025

DATED: November 6,2025

RESOLUTION AUTHORIZING THE TRANSFER OF MONEY IN THE 2025 BUDGET

WHEREAS, the Town of Piercefield needs to transfer money in the 2025 Budget because of increased expenditures,
NOW, THEREFORE, BE IT RESOLVED that the following transfers be made in the 2025 budget:

Highway					
Increase	Description	Amount	Decrease	Description	Amount
51304.03	Machinery CE	\$2,375.48	97896.03	Principal on Debt	\$2,249.20
51421.03	Snow Removal	\$4,326.18	97897.03	Interest on Debt	\$1,773.14
			51424.03	Snow Remove CE	\$2,679.32
	Total	\$6,701.66		Total	\$6,701.66

On a motion by Councilmember Gina Sarazen, seconded by Councilmember Angela Rust, resolution #41 be approved.:
AYES: Deputy Town Supervisor Dimond, Councilmembers, Rust and Sarazen NAYS: 0 Approved.

RESOLUTION NO. 42-11-2025

DATED: November 6,2025

RESOLUTION AUTHORIZING THE TRANSFER OF MONEY IN THE 2025 BUDGET

WHEREAS, the Town of Piercefield needs to transfer money in the 2025 Budget because of increased expenditures,
NOW, THEREFORE, BE IT RESOLVED that the following transfers be made in the 2025 budget:

Street Light					
Increase	Description	Amount	Decrease	Description	Amount
51824.07	ST Lights CE	\$466.15	19904.01	Contingency	\$466.15
	Total	\$466.15		Total	\$466.15

On a motion by Councilmember Gina Sarazen, seconded by Councilmember Angela Rust, resolution #42 be approved.:
AYES: Deputy Town Supervisor Dimond, Councilmembers, Rust and Sarazen NAYS: 0 Approved.

223)

Executive Session

On a motion by Deputy Town Supervisor Carol Dimond, seconded by Councilmember Gina Sarazen, the Board, as well as Town Clerk Paige Phillips entered into an executive session at 8:35 pm to discuss collective bargaining negotiations under the Taylor Law. No action was taken. Executive session was closed at 8:47pm.

224)

Executive Session

On a motion by Deputy Town Supervisor Carol Dimond, seconded by Councilmember Gina Sarazen, the Board, as well as Town Clerk Paige Phillips entered into an executive session at 8:47 pm to discuss complaints that were received on the lack of cleaning in the town offices. Councilmembers have received complaints regarding the cleaning of the offices. The board had a discussion on the housekeeper not meeting the job duties or devoting the time required for the position. On a motion by Councilmember Gina Sarazen, seconded by Deputy Town Supervisor Carol Dimond, a verbal warning will be given to the housekeeper. AYES Deputy Supervisor Dimond, Councilmembers Rust and Sarazen. Approved.

225)

Elections

Discussion was had on the unofficial election results. Official results will be shared when they are received.

226)

Approval of Town Clerk Monthly Reports

On a motion by Councilmember Angela Rust, seconded by Councilmember Gina Sarazen the Clerk Reports for October 2025 be approved: AYES: Deputy Town Supervisor Dimond, Councilmembers, Rust and Sarazen. NAYS: 0

227)

Payment of Bills

On a motion by Councilmember Angela Rust, seconded by Deputy Town Supervisor Carol Dimond the following payments be approved AYES: Deputy Town Supervisor Dimond, Councilmembers Rust and Sarazen. NAYS: 0

General Fund:	\$8,733.17
Highway Fund:	\$193,125.14
Lighting District	\$495.33
Conifer Water:	\$158.71
Piercefield Water:	\$242.46
Trust and Agency	\$8,522.09
Total	\$211,276.90

228)

Adjournment

On a motion by Deputy Town Supervisor Carol Dimond, seconded by Councilmember Angela Rust the meeting was adjourned at 9:35 pm. Next regular meeting will be held on Thursday, December 11, 2025 at 7:00pm.