

23) REGULAR BOARD MEETING, TOWN OF PIERCEFIELD, February 12,2026

24) Roll Call

| Board Members | Present | Excused | Town Officials | Present | Excused |
|-------------------------------|---------|---------|--|---------|---------|
| Supervisor Karen Brownell | X | | Town Clerk, Paige Phillips | X | |
| Councilmember Carol Dimond | X | | Highway Superintendent, Jay Rust | | X |
| Councilmember Gina Sarazen | X | | | | |
| Councilmember Angela Rust | | X | | | |
| Councilmember Tom Snye | X | | | | |

Guest: Chris LaHart, Marlene Ashton

25) Pledge of Allegiance

The meeting was opened with the Pledge of Allegiance led by Town Supervisor Karen Brownell.

26) Approval of Minutes

On a motion by Councilmember Carol Dimond, seconded by Supervisor Karen Brownell, the minutes of January 8, 2026 as presented by the Town Clerk be approved with the correction to line #14 removing Thomas Snye and Angela Rust. AYES: Town Supervisor Brownell, Councilmembers Dimond, Sarazen, and Snye NAYS: 0

Public Hearing

27) Repeal Local Law #3 of 2025 Tax Levy Override

Town Supervisor Karen Brownell opened the public hearing on the repeal of local law #3 of 2025 a local law to override the tax levy. There were no comments from any residents in attendance at the meeting or councilmembers Town Supervisor Brownell closed the public hearing at 7:05.

28) Monies Received

| | |
|-----------------------------------|-------------|
| Refuse & Garbage | \$982.00 |
| Insurance Recoveries | \$161.56 |
| Fines, Forfeits & Bail | \$1,143.00 |
| 1 st Quarter Sales Tax | \$82,772.99 |

Privilege of Floor

29) Highway

Highway Superintendent was unable to attend the meeting. No report given.

30) Code Enforcement

No report received. Councilmember Carol Dimond has requested Town Supervisor Karen Brownell follow up with Nicholas regarding receiving monthly reports.

New Business

31) Rabies Clinic

Town Supervisor Karen Brownell and Dog Control Officer Kim Kopp met with Janet Collier from the Department of Agriculture and Markets for the annual dog control officer inspection. A designated holding area has been established for instances when the DCO captures a stray dog. The dog will be held in this area for 24 hours prior to being transferred to a dog pound. A conversation took place regarding the possibility of organizing a rabies clinic in town, with the aim of encouraging residents to license their dogs. Supervisor Brownell has obtained approval to utilize the fire hall for the clinic; however, there are numerous details that the town must finalize, including securing a veterinarian, purchasing syringes, and covering all expenses related to the clinic before a date can be set. Karen has contacted Kim hoping that she can assist in locating a veterinarian willing to take part in the clinic. Discussions will proceed as more information becomes available.

32) Town Clerk Notary

The Town Clerk has requested authorization to become a notary public, with the town agreeing to cover the expenses associated with the application and examination. On a motion by Town Supervisor Brownell seconded by Councilmember Sarazen approval of the town clerk to become a notary public at the expense of the town be approved AYES: Town Supervisor Brownell, Councilmembers Sarazen, Dimond, and Snye. NAYS: 0. Approved.

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33) Supervisor Laptop

Town Supervisor Karen Brownell has requested authorization to purchase a laptop to use for town business. On a motion by Councilmember Gina Sarazen seconded by Councilmember Carol Dimond approval of the purchase of a laptop for the Town Supervisor be approved AYES: Town Supervisor Brownell, Councilmembers Sarazen, Dimond, and Snye. NAYS: 0. Approved.

34) Reschedule April Meeting

Due to scheduling conflicts, the regularly scheduled board meeting for April has been rescheduled to April 16th. Town Clerk will put notice in the paper and on the website.

35) Holding Harmless

RESOLUTION NO.: 05-01-2026

DATED: February 12, 2026

HOLDING HARMLESS ST. LAWRENCE COUNTY FOR PROVIDING SERVICE FOR PIERCEFIELD

WHEREAS, the Town of Piercefield is desirous of St. Lawrence County Department of Highways providing shared services such as paving, shoulder widening, signage, road stripping, blasting and other routine maintenance activities to the Town, and

WHEREAS, both the Town of Piercefield and the County of St. Lawrence are desirous of promoting partnering efforts for the safety of the traveling public in St. Lawrence County, and

WHEREAS, in this joint cooperative endeavor, the Town of Piercefield and the County of St. Lawrence desire to be reimbursed for their expenditures, and

WHEREAS, the Town is aware that the County may incur liability in the providing of the services and wishes to indemnify the County in this regard, now therefore be it

RESOLVED, that to the fullest extent permitted by law, the Town of Piercefield will indemnify and hold harmless the County, their officers, directors, partners, representatives, agents, and employees from and against any and all claims, suits, liens, judgments, damages, losses and expenses, including legal fees, and all court costs and liability (including statutory liability), arising in whole or in part and in any manner from injury and/or death of person or damage to, or loss of any property relating to or arising out of any negligent or intentional acts and/or omissions of the Town of Piercefield or any of its directors, officers, employees, contractors, representatives, or agents, and be it further

RESOLVED, that the following request for General Liability (GL) coverage is as follows:

General Liability Insurance, on an "Occurrence" basis, with the following limits:

| | |
|-------------|--|
| \$1,000,000 | Each Occurrence |
| \$3,000,000 | General Aggregate |
| \$1,000,000 | Products Aggregate |
| \$1,000,000 | Personal Injury |
| \$50,000 | Fire Damage Legal Liability |
| \$5,000 | Medical Payment Expense, and be it further |

RESOLVED, that St. Lawrence County shall be an additional insured on the GL Policy, via ISO endorsement CG 2027.

A motion to adopt the foregoing Resolution was made by Councilmember Thomas Snye and seconded by Supervisor Karen Brownell. The following each voted in favor of the Resolution: Supervisor Brownell, Councilmembers Snye, Dimond, and Sarazen.

36) Offices for Election

Offices up for election in November 2026 in the Town of Piercefield are as follows:

Town Supervisor and Town Clerk

A notice has been placed on the Town website (www.piercefield.org). Anyone interested should call the St. Lawrence County Board of Elections at 315-379-2202 for instructions on how to proceed.

37) Clerk Printer

The Town Clerk has requested to purchase a new printer. The printer is estimated to be around \$400. On a motion by Town Supervisor Karen Brownell, seconded by councilmember Gina Sarazen the purchase of a printer be approved. AYES: Supervisor Brownell, Councilmembers, Dimond, Sarazen, and Snye. NAYS: 0

38) Highway Bills

A discussion took place regarding the expenditure limit that requires board approval from the highway department. Currently the highway department can spend \$1,000 without prior board approval. Supervisor Brownell will remind Jay of this threshold.

39) Plowing Driveways

Supervisor Karen Brownell has been asked about the towns capability to plow residential driveways. She is under the impression this may have been done in the past with Councilmember Snye in agreement. She will discuss this possibility with the highway superintendent.

40) Teamsters

The Teamster Highway Union Contract was set and has been reviewed by the Board. The Board is in agreement with the new terms of the 3-year contract. On a motion by Town Supervisor Karen Brownell, seconded by councilmember Carol Dimond the Teamsters Union Contract be approved. AYES: Supervisor Brownell, Councilmembers, Dimond, Sarazen, and Snye. NAYS: 0

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41) Approval of Town Clerk Monthly Reports

On a motion by Councilmember Thomas Snye, seconded by Councilmember Carol Dimond the Clerk Reports for January 2026 be approved: AYES: Town Supervisor Brownell, Councilmembers, Dimond, Sarazen, and Snye NAYS: 0

42) Payment of Bills

On a motion by Town Supervisor Karen Brownell, seconded by Councilmember Thomas Snye the following payments be approved AYES: Town Supervisor Brownell, Councilmembers Dimond,Sarazen, and Snye NAYS: 0

| | |
|--------------------|--------------------|
| General Fund: | \$12,445.91 |
| Highway Fund: | \$14,008.11 |
| Lighting District | \$681.72 |
| Fire Protection | \$25,000.00 |
| Conifer Water: | \$223.50 |
| Piercefield Water: | \$851.07 |
| Trust and Agency | \$11,140.37 |
| Total | \$64,350.68 |

43) Adjournment

On a motion by Town Supervisor Karen Brownell, seconded by Councilmember Carol Dimond the meeting was adjourned at 7:46 pm. Next regular meeting will be held on Thursday, March 12, 2026 at 7:00pm.

Paige Phillips, Town Clerk

Date Approved