

44) REGULAR BOARD MEETING, TOWN OF PIERCEFIELD, March 12,2026 **DRAFT**

45) Roll Call

Board Members	Present	Excused	Town Officials	Present	Excused
Supervisor Karen Brownell	X		Town Clerk, Paige Phillips	X	
Councilmember Carol Dimond	X		Highway Superintendent, Jay Rust	X	
Councilmember Gina Sarazen	X				
Councilmember Angela Rust	X				
Councilmember Tom Snye		X			

Guest: Patty Reandeanu, Chris LaHart, Marlene Ashton, Ginger Stoney-Welch, Kimberly Kopp, Leo Sarazen.

46) Pledge of Allegiance

The meeting was opened with the Pledge of Allegiance led by Town Supervisor Karen Brownell.

47) Approval of Minutes

On a motion by Councilmember Carol Dimond, seconded by Councilmember Gina Sarazen, the minutes of February 12, 2026 as presented by the Town Clerk be approved. AYES: Town Supervisor Brownell, Councilmembers Dimond, Sarazen, and Rust. NAYS: 0

48) Monies Received

Refuse & Garbage	\$1,422.00
Insurance Recoveries	\$500.00
Fines, Forfeits & Bail	\$30.00
Vital Stats	\$20.00
General Purpose State	\$285.78

Privilege of Floor

49) Highway

Allison Cook has been in contact with Jay about installing wells at the transfer station to monitor/test the water and soil for contamination. This is a state mandated evaluation for every dump site in New York State. She will be in contact again in the spring when she will have better access to the transfer station to do the testing. The Department of Health will be coming March 13th for Michael Rust to test for his water license. Jay is under the impression Blackie Benware will not be caretaking for the Gale Cemetery this year. The Town Clerk will get in contact with him to confirm before posting the position. Supervisor Brownell discussed with Jay the areas in which the highway department is overbudget. She has offered to create a write up every month so Jay can see the spending and how much money is left in each of the highway departments budgeted line items. Kim Kopp thanked Jay for getting the dog holding area up to standards.

50) Dog Control Report

DCO Kim Kopp attended the meeting and presented her annual dog report. She said moving forward she would like to submit a report quarterly. Kim elaborated on the new laws being implemented by NYS regarding dog kennel operations and emphasized the necessity for Piercefield to secure a contract with a facility capable of housing dogs, as this has now become a state requirement. Previously, Piercefield had a contract with Tupper Lake; however, due to the new mandates they are also in the process of closing their holding facility. The Dog Shelter Agreement is provided below. Additionally, Kim has been attempting to establish an emergency veterinarian but has yet to receive a response from Canton. She has requested Supervisor Karen Brownell to reach out in the hope of obtaining a quicker reply from them.

51) Ginger Storey-Welch

Ginger attended the meeting with resident Marlene Ashton. Ginger is running for County Legislator in District 7. On her first day running she came to Piercefield to honor Bob Ashton. Ginger heard Marlene's story in September when she spoke during public comment and presented it to the board of legislators. Bobs story influenced Gingers need to run for County Legislator. Ginger "is running to bring fairness to all reaches of the county. To ensure decisions are researched, transparent, accountable, and considerate of the financial realities of constituents." Ginger was shocked to learn how much money the Town of Piercefield sends to St Lawrence County in comparison to how little we received. Ginger is very committed and interested in the concerns of Piercefield and would like residents to know they are welcome to reach out to her anytime with any questions or concerns

44) REGULAR BOARD MEETING, TOWN OF PIERCEFIELD, March 12,2026 **DRAFT**

Ginger asked if the Town was aware of the \$500 available from the county to celebrate the 250th anniversary of the signing of the Declaration of Independence. She said the money can be used in any form to get people of the town together. Ginger mentioned the clam bake that the Fire Department used to hold saying the money could be used to bring back an event such as that. She will forward the information on to the Town Clerk.

52) Marlene Ashton

Marlene asked Jay if the garbage at the Piercefield pump house could be taken care of. Jay confirmed they highway department will remove the garbage.

53) Patty Reandeau

Patty reported that April 11th will be the last day the Youth Center is open for this year but she would like to open 2 extra days in April that the kids are on spring break. Supervisor Brownell will contact Bookkeeper Linda Pickering to make sure there is money in the budget to cover the 2 extra days. Patty also mentioned that she is writing a letter to Stewarts shops in Saratoga because they are offering money for youth recreation and she would like to see if Piercefield qualifies.

54) Chris Lahart

Chris attended the meeting to speak on behalf of the planning board. The planning board met on March 6th and approved a project on Eagle Crag Lake. Moving on in 2026 the planning board would like to look into if the town is congruent with other Towns, Chris would also like the assistance of the Town Attorney to make sure they are following current laws. Councilmember Dimond offered the idea of working with the associations of Towns as well. Previously the preliminary sight plan is a step that was not getting completed in the building permit application process so Chris mentioned streamlining this by creating a packet with instructions, the preliminary sight plan, and then the building permit application to simplify the process.

Old Business

55) Rabies Clinic

DCO Kim Kopp has been in contact with various agencies in St. Lawrence County and has determined that the expense of organizing a rabies clinic would be too high for the town, and we would not be able to recover the costs associated with hosting the clinic. The Councilmembers are in agreement of this and discussed budgeting in the future. If any resident is interested in a rabies clinic there is a schedule of clinics taking place throughout St. Lawrence County. A copy of this schedule has been posted on the town website www.piercefield.org under Town Departments/Dog Control. There will also be a copy available at the Town Offices.

New Business

56) Dog Shelter Agreement

This lease agreement is by and between Daniel Moyer and the Town of Piercefield, State of New York.

Whereas, the Town seeks to comply with the applicable provisions of the New your State ag & Markets Law, and the rules and regulations promulgated pursuant to it, for the control of dogs; and

Whereas, the Town seeks a lease service agreement with Daniel Moyer to provide dog pound/shelter services for seized dogs

Now, Therefore, in consideration of the covenants and promises herein, the adequacy of which is hereby acknowledged, the parties agree as follows:

1. DCO shall bring to Moyer's Pound such stray animals that he/she deems proper for sheltering there
2. New York State Police Officers may bring to Moyers Pound legitimately star animal(s) from the Town
3. Daniel Moyer will provide leased space and maintain a pound/shelter for seized dogs, will provide care for all animals accepted at the facility, with board and keep for any mandated period; and thereafter will make available for adoption seized dogs or will humanely euthanize dogs not redeemed as provided in Article 7 of the New York State Agriculture and Markets Law.
4. In consideration of the services provided the Town, Daniel Moyer shall receive from the Town, the sum of \$600 for board and keep. The sum of \$600 shall not include the cost of euthanasia or burial should it be required after and mandated time period has expired as provided in Article 7 of the New York State Agriculture and Markets Law.
5. Dangerous dogs held for court cases are \$20.00 per day to be paid by the Town due to the increased amount of resources required for housing such dogs.

44) REGULAR BOARD MEETING, TOWN OF PIERCEFIELD, March 12,2026 **DRAFT**

6. Any modifications of this lease agreement shall be effective only if it is in writing and signed by the party(ies) to be bound thereby. Either party may terminate this agreement upon 60 days prior written notice.
7. This agreement constitutes the entire lease agreement between Daniel Moyer and the Town pertaining to the subjects matter hereof, and it supersedes all prior or contemporaneous written and/or verbal agreements and understanding between them in connection with the subject matter of this lease agreement. Its terms are contractual, and not recitals. The parties have both participated in and agree to its terms, and rule of contract construction commonly referred to as contra proferentum shall not be applied
8. This lease agreement and the rights and obligations hereunder shall be construed under and governed by the laws of the State of New York over any action(s) arising out of and/or in anyway related to this agreement
9. If any provisions of this lease agreement are held invalid or unenforceable, the remainder of this lease agreement shall nevertheless remain in full force and effect. If any provision is held invalid or unenforceable with respect to certain circumstances, it shall nevertheless remain in full force and effect in all other circumstances.
10. The parties shall not be deemed to have waived any of their respective rights under this lease agreement, unless that waiver is in writing and signed by the party against whom such waiver is sought to be enforced. No delay in exercising any right shall be deemed a waiver, nor shall a waiver on one occasion operate as a waiver of such right on a future occasion.

57) Shared Highway-Tupper Lake

The Town of Tupper Lake has established a shared highway agreement with the Town of Piercefield. A discussion took place regarding the possibility of the Town of Piercefield developing a comparable agreement to propose to Tupper Lake. The Town Clerk will contact Town Attorney Kirk Gagnier to facilitate the creation of a resolution for next months board meeting.

58) Schedule Court Audit

Town Supervisor Karen Brownell has agreed to meet with Court Clerk Sherri Snyder on March 17th to complete the Justice Court Audit.

59) 2nd Notice Fee

RESOLUTION NO.: 09-03-2026

Dated: March 12, 2026

RESOLUTION AUTHORIZING A \$2.00 SECOND NOTICE CHARGE ON UNPAID TAXES

RESOLVED, that the Town Board of the Town of Piercefield authorizes a \$2.00 charge for a second notice to be mailed to each owner of real property in the Town of Piercefield upon which taxes remain unpaid on the tax roll, and be it further

RESOLVED, that second notices are to be mailed at the end of April before the tax collector's warrant expires, and be it further

RESOLVED, that the Town Tax Collector forward a copy of this Resolution to the St. Lawrence County Treasurer.

A motion to adopt the foregoing Resolution was made by Councilmember Carol Dimond and seconded bytown Supervisor Karen Brownell. The following each voted in favor of the Resolution: Town Supervisor Karen Brownell, Councilmember Gina Sarazen, Councilmember Carol Dimond, and Councilmember Angela Rust. NAYS:0

60) Meeting with Bill Dashnaw

The Town Clerk will reach out to Bill Dashnaw to discuss his availability for a meeting on either May 14th or June 11th; the final date will be determined during Aprils monthly board meeting.

61) Update Procurement Policy

On a motion by Councilmember Angela Rust, seconded by Supervisor Karen Brownell the Town Clerk is authorized to update the procurement policy removing the Town Supervisor as an authorized credit card holder as this has not been the practice in many years.: AYES: Town Supervisor Brownell, Councilmembers, Dimond, Sarazen, and Rust NAYS: 0

62) Update Beach Policy

On a motion by Councilmember Angela Rust, seconded by Supervisor Karen Brownell the Town Clerk is authorized to update the beach policy stating when the beach was closed and the reclassification date.: AYES: Town Supervisor Brownell, Councilmembers, Dimond, Sarazen, and Rust NAYS: 0

44) REGULAR BOARD MEETING, TOWN OF PIERCEFIELD, March 12,2026 **DRAFT**

63) NYSLRS

RESOLUTION NO.: 09-03-2026

DATED: March 12, 2026

RESOLUTION SETTING STANDARD WORK DAY AND REPORTING

Title	Name	SSN (Last d i g i t s)	Reg. #	Std W o r k D a y	Term begin s/ends	Participates in Employ er's Time Keeping System (Y/N)	Days/Month (based on Record of Activiti es)
Elected Officials							
Highway Superint endent	Jay Rust	xxxx	37528676	8 hr	01/01/24- 12/31/ 27	N	22.09
Town Clerk	PaigePhillips	xxxx	13169032	6 hr	01/01/24- 12/31/ 27	N	10.06
Town Justice	Jon Kopp	xxxx	43566090	6hr	01/01/24- 12/31/ 27	N	4.06
Councilmember	GinSarazen	xxxx	72240203	6 hr	01/01/24- 12/31/ 27	N	0.44
Appointed Officials							
Code Enforce ment Officer	NicholasSnyder	xxxx	73162307	6 hr	1/01/24- 12/31/ 24	N	2.56
Assessor	James Snyder	xxxx	40330854	6hr	1/01/23- 9/30/2 5	N	6.20

RESOLVED, that the Town Board of the Town of Piercefield hereby authorizes the following as standard work days for elected and appointed officials and will report the following days worked to the New York State and Local Employees' Retirement System based on the record of activities maintained and submitted by these officials to the clerk of this body:

64) Approval of Town Clerk Monthly Reports

On a motion by Councilmember Gina Sarazen, seconded by Councilmember Carol Dimond the Clerk Reports for February 2026 be approved: AYES: Town Supervisor Brownell, Councilmembers, Dimond, Sarazen, and Rust NAYS: 0

65) Payment of Bills

On a motion by Town Supervisor Karen Brownell, seconded by Councilmember Angela Rust the following payments be approved AYES: Town Supervisor Brownell, Councilmembers Dimond, Sarazen, and Rust NAYS: 0

General Fund:	\$16,322.22
Highway Fund:	\$10,522.05
Lighting District	\$774.25
Conifer Water:	\$145.00
Piercefield Water:	\$178.73
Trust and Agency	\$8,655.67
Total	\$36,597.92

66) Adjournment

On a motion by Town Supervisor Karen Brownell, seconded by Councilmember Angela Rust the meeting was adjourned at 8:36 pm. Next regular meeting will be held on Thursday, April 16, 2026 at 7:00pm.

Paige Phillips, Town Clerk

Date Approved