



TOWN OF PIERCEFIELD

P.O. Box 25
Childwold, NY 12922

Phone: (518) 359-7569

Fax: (518) 359-9409

DEMOLITION PERMIT APPLICATION PACKAGE

- 1) **NEW YORK STATE LAW** mandates that the New York State Uniform Fire Prevention, Building, and Energy Codes must be enforced for all public and private buildings. These laws protect the Health, Safety and General Welfare of the public.
- 2) **BUILDING PERMITS** are required prior to commencing any work for which these Codes are required. The Building Permit is the management system used to ensure that all Codes are adhered to. The Code Enforcement Officer shall administer and enforce all the provisions of the Uniform Code, the Energy Code and Local Laws.
- 3) **PLEASE CONTACT** the Code Enforcement Officer for an informal discussion to determine if a Permit is required for your project. An application for a Building Permit shall be examined to ascertain whether the proposed work is in compliance with the applicable requirements.
- 4) **APPLICATION:** The Building Permit Application requires sufficient information to make a determination that the intended work complies with the requirements of the applicable Code. Please submit a completed Building Permit Application for review, along with:
 - A. Site Plan showing existing and proposed structures, wells and septic systems
 - B. Location of the intended work with distances between all structures and Lot Lines
 - C. Specifications for the intended work, including where materials will be taken to.
 - D. Two sets of Construction Documents prepared by a New York State Registered Architect or Licensed Engineer as required by NY State Law. Exceptions that do not require a stamp are:
 - (i) farm & buildings used for agricultural purposes.
 - (ii) Single Family residential buildings 1500 square feet or less (that are to be constructed in accordance with the prescriptive provisions of the Residential Code of New York State), not including garages, carports, porches, cellars or uninhabitable basements or attics.
 - (iii) Alterations, costing \$10,000.00 or less, if these alterations do not involve changes affecting the structural safety or public safety of the building or structure. [A new private septic system, an existing private septic system that is having its use extended, or a major redesign of a private septic system will require plans and specifications designed by a Design Professional licensed by New York State].
 - E. Certificates of Insurance required by § 125 of the General Municipal Law.
- 5) **APPROVAL / REQUIREMENTS:** Approved applications will be issued a Building Permit. Building Permits shall become invalid unless the authorized work is commenced within 6 months

WORKERS' COMPENSATION LAW and GENERAL MUNICIPAL LAW require that the Town obtain proof of appropriate Workers' Compensation and Disability Benefits Insurance **PRIOR** to issuing this permit.

APPROPRIATE FORMS MUST BE SUBMITTED FOR GENERAL CONTRACTOR WITH THIS APPLICATION

1) **BUSINESSES:** (Insurance Carrier to provide these completed forms)

A) Forms **C-105.2** or **U-26.3** are approved Certificates of Workers Compensation.

B) Form **DB-120.1** is approved Certificate of Disability Benefits Insurance.

SELF INSURED BUSINESSES:

A) Forms **SI-12** or **GSI-105.2** are Certificates of Board approved Workers Compensation Self-Insurance.

B) Form **DB-155** is the approved Certificate of Self-Insurance for Disability.

2) **ENTITIES / NO EMPLOYEES:** This certificate is available to download under "forms" at:
<https://www.wcb.state.ny.us/icexempt/index.jsp?submitHome=Select+to+access+web-based+Exemption+Application>

Form **CE-200** is the approved process for granting exemptions. CE-200 Exemptions are NOT valid for multiple permits. Each CE-200 form will specifically list the Town of Fine and the specific job location along with the estimated cost of the project.

3) **HOMEOWNERS:** This certificate is available to download under "forms" at:
www.wcb.state.ny.us/content/main/forms/bp-1.pdf

Form **BP-1** may be used by certain Homeowners of 1,2,3,or 4 family owner-occupied residences serving as their own General Contractor and are not hiring, paying or compensating in any way, the individual(s) helping perform such work.



NY STATE LAW requires that you call **Dig Safely New York** at **811** for underground utility location, at least two full working days prior to beginning any digging operations.

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DEMOLITION PERMIT APPLICATION

*****Office Use Only*****

Date Submitted: _____

Permit No. _____

Date Issued _____

PERMIT MUST BE OBTAINED BEFORE BEGINNING ANY CONSTRUCTION

**PLEASE READ AND COMPLETE THIS ENTIRE FORM
TO AVOID DELAYS IN OBTAINING YOUR PERMIT**

The undersigned hereby applies for a Demolition Permit for the following work, which will be completed in accordance with the description, plans and specifications submitted and such special conditions as may be indicated on the Demolition Permit.

Owner Information

Property Owner Name: _____

Address: _____

City/State/Zip: _____

Telephone: _____

Cell Phone: _____

E-mail: _____

Project Site Information

Project/Property Address: _____

Legal Description: (Attach additional sheets if necessary) _____

Tax Map No.: _____